



## HAZELWOOD NORTH PRIMARY SCHOOL

No. 2382

121 Church Road, Hazelwood North. 3840

Phone: (03) 5166 1267

Email: [hazelwood.north.ps@education.vic.gov.au](mailto:hazelwood.north.ps@education.vic.gov.au)



29<sup>th</sup> January, 2024

Dear Parents and Carers,

We look forward to another great year of teaching and learning at Hazelwood North Primary School and would like to advise you of our school's voluntary financial contributions for 2024 which have not changed from 2023. The payment amount equates to under \$5 per child per week to cover all curriculum resources required. This year we are offering a tiered discount for families with 2 or more children. Please refer to the breakdown below for details.

Schools provide students with free instruction to fulfil the standard Victorian curriculum and we want to assure you that all contributions are voluntary. Nevertheless, the ongoing financial support of our families through these contributions ensures that our school can offer the best education and programs for your child. We want to thank you all for your ongoing support as this makes a huge difference to our school.

These financial contributions assist us with the purchasing of classroom supplies, art, technology, books and other equipment and resources. All of these enable us to run learning opportunities and programs for your child(ren) that are inclusive, engaging and rigorous.

Individual invoices will not be sent out, however families can pay their voluntary contribution payments via BPAY, Centrepay or in cash at the office. If you would like to organise flexible payment arrangements, please contact Fran on 5166 1267. If you would not like to receive reminders, please let us know.

For further information on the Department's Parent Payments policy please see the one-page overview attached or for the detailed policy please go to

<http://www2.education.vic.gov.au/pal/parentpayment/policy>.

Yours sincerely

Gillian Connolly  
Principal

Sam Armstrong  
School Council President

*Respect, Responsibility, Resilience*

**Hazelwood North Primary School is committed to child safety and upholding the Child Safe Standards**

## ***Breakdown of Parent Payments***

<b>Curriculum Contributions</b> - items and activities that students use, or participate in, to access the Curriculum	<b>Amount</b>
<i>Year Prep to 6 classroom consumables, materials &amp; equipment</i> <ul style="list-style-type: none"> <li><i>Classrooms – books, coloured pencils, grey lead pencils, pens, glue sticks, scissors, diaries including The Resilience Project resources.</i></li> <li><i>Art – paint, crayons, canvas, glitter, coloured paper, glue, wool, card, material, beading</i></li> <li><i>STEAM – Instruments, music books</i></li> <li><i>PE – books, equipment, maintenance and repairs</i></li> <li><i>Library – library books, picture book membership and book club subscriptions</i></li> </ul> <i>*Please note the above list of consumable items is a guide only and may change due to the individual requirements of each class</i>	\$80.00
<i>Year Prep to 6 Online Subscriptions</i> <ul style="list-style-type: none"> <li><i>SeeSaw (15.00)</i></li> <li><i>Aussie Decodable Readers (\$10.00)</i></li> </ul>	\$25.00
<i>Foundation to Year 6 printing and photocopying of worksheets and essential class learning materials</i>	\$40.00
<b>Other Contributions</b> - for non-curriculum items and activities	<b>Amount</b>
<i>School Sports Victoria membership</i>	\$1.00
<i>PB4L supports</i>	\$6.00
<i>First aid equipment</i>	\$3.00
<i>School grounds maintenance and improvements</i>	\$10.00
<i>Sentral – School Communication Platform</i>	\$10.00

Curriculum Contributions	\$ 165.00
Other Contributions	\$ 30.00
<b>TOTAL Contributions 2023</b>	<b>\$195.00</b>

### **Extra-Curricular Items and Activities**

Hazelwood North Primary School offers a range of items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides in order to deliver the Curriculum.

**These are provided on a user-pays basis. Invoices for the below activities will be sent out prior to the event occurring.**

<b>Extra-Curricular Items and Activities</b>	<b>Amount</b>
<i>School Photos</i>	<i>To be confirmed</i>
<i>Optional school camp – students in Grade 3-6</i>	<i>\$320 - \$400 (approx.)</i>
<i>Optional Grade 2 sleep over</i>	<i>\$10.00 (approx.)</i>
<i>Optional Grade excursion</i>	<i>\$30-\$50 (approx.)</i>
<i>Other optional excursions to be scheduled in 2022 (example: swimming, athletics,)</i>	<i>Usually between \$5 - \$20 (approx.)</i>

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## Financial Support for Families

*Hazelwood North PS* understands that some families may experience financial difficulty and offers a range of support options, including:

- **Camps, Sports and Excursions Fund**
- **Payment Plans**
- **State School Relief Assistance**
- **Centrepay**

For a confidential discussion about accessing these services, or if you would like to discuss flexible payment arrangements, contact:

Gillian Connolly, Principal

Ph: 03 5166 1267 | Email: [Hazelwood.north.ps@education.vic.gov.au](mailto:Hazelwood.north.ps@education.vic.gov.au)

### Total

Category	
Curriculum Contributions	\$165
Other Contributions	\$30
Extra-Curricular Items and Activities	\$380 - \$480 (approx.)

## Tiered discount for 2 or more children

Fees	Discount	Payment
Child 1	0%	\$195
Child 2	5%	\$185.25
Child 3	10%	\$175.50
Child 4+	15%	\$165.75

(For example: a family with 3 children would pay –  
 $\$195 + \$185.25 + \$175.50 = \$555.75$  compared to \$585).

## Payment methods

- **BPay**
- **Cash at the office**

## Refunds

Parent requests for refunds are subject to the discretion of the school and made on a case-by-case basis. Refunds will be provided where the school deems it is reasonable and fair to do so, taking into consideration whether a cost has been incurred, the Department's Parent Payment Policy and Guidance, Financial Help for Families Policy and any other relevant information.

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# PARENT PAYMENTS POLICY

## ONE PAGE OVERVIEW



### FREE INSTRUCTION

- Schools provide students with free instruction and ensure students have free access to all items, activities and services that are used by the school to fulfil the standard curriculum requirements in Victorian Curriculum F-10, VCE and VCAL.
- Schools may invite parents to make a financial contribution to support the school.



### PARENT PAYMENT REQUESTS

Schools can request contributions from parents under three categories:

#### Curriculum Contributions

Voluntary financial contributions for curriculum items and activities which the school deems necessary for students to learn the Curriculum.

#### Other Contributions

Voluntary financial contributions for non-curriculum items and activities that relate to the school's functions and objectives.

#### Extra-Curricular Items and Activities

Items and activities that enhance or broaden the schooling experience of students and are above and beyond what the school provides for free to deliver the Curriculum. These are provided on a user-pays basis.

- Schools may also invite parents to supply or purchase educational items to use and own (e.g. textbooks, stationery, digital devices).

### FINANCIAL HELP FOR FAMILIES

- Schools put in place financial hardship arrangements to support families who cannot pay for items or activities so that their child doesn't miss out.
- Schools have a nominated parent payment contact person(s) that parents can have a confidential discussion with regarding financial hardship arrangements.



### SCHOOL PROCESSES

- Schools must obtain school council approval for their parent payment arrangements and publish all requests and communications for each year level on their school website for transparency.